



**SAATCA Approved Online Training Course Provider
ONLINE TRAINING SCHEDULE 2021**

COURSE	Duration	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov
ISO 31000:2018												
PRINCIPLES OF RISK MANAGEMENT AND RISK ASSESSMENT Because ISO 31000:2018 was developed according to the ISO High Level Structure, this training course focuses on the conformance & performance of the organisations arrangements & controls. In addition to introducing the principles & elements of Risk Management and Risk Assessment Management. The course also includes the process & systems management principles & advocates a risk-based approach, allowing for easy integration with existing arrangements & complimenting existing initiatives.	3 Days					24-26						8-10
ISO 9001:2015												
MODULE 1 – IMPLEMENTATION The implementation course provides the participant with an in-depth level of knowledge on the requirements of ISO 9001:2015 standard. Our course is designed for personnel who are responsible for the development and implementation of the quality management systems. A practical application of the standard requirements provides the participant with in-depth knowledge regarding the development, implementation and maintenance of the quality management systems requirements. The implementation course prepares the participant to understand the requirements for auditing preparation as well as importance of Quality Management as a tool to ensure compliance with customer requirements and continual improvement. It demonstrates how quality management contributes to the day-to-day business operations through the effective application and management of resources	3 Days	18-20					9-11					
MODULE 3 – LEAD AUDITORS This course is a SAATCA registered course (QMS032) and meets the training requirements of those seeking registration as an auditor/lead auditor under the quality scheme at SAATCA The Lead Auditor Course is designed for persons to conduct audits internally or externally or who wants to become a SAATCA registered auditor/lead auditor. The course material is based on sampling methods, interviewing techniques, effective listening skills, compiling non-conformities and value-added report writing. Special emphasis is devoted to clausuring of non-conformance's and effective development of corrective action requests. The lead auditor course is designed specifically for those individuals responsible for carrying-out audits in accordance with ISO 9001:2015 standard requirements. This training course is presented at an advanced level and adds value as well as prepares auditors for registration as a SAATCA registered auditor or lead auditor. The course provides participants with the opportunity to audit against procedures written for real world applications.	5 Days		22-26					5-9				

NOTES: * A valid Module 1 (Introduction, Implementation and Facilitation) at a recognised training institute is compulsory to obtain entry to attend the Module 3 (Lead Auditing Training)

**** The Module 3 is to be attended for the full 5 days consecutively and a pass rate of 70% is required**



COURSE	Duration	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov
ISO 14001:2015												
MODULE 1 – IMPLEMENTATION The implementation course provides the participant with an in-depth level of knowledge on the requirements of ISO 14001:2015 standard. Our course is designed for personnel who are responsible for the development and implementation of environmental management systems. A practical application of the standard requirements provides the participant with in-depth knowledge regarding the development, implementation and maintenance of the environmental management systems requirements. The implementation course prepares the participant to understand the requirements for auditing preparation as well as importance of Environmental Management as a tool to ensure compliance with customer requirements, legal requirements and continual improvement. It demonstrates how environmental management contributes to the day-to-day business operations through the effective application and management of resources.	3 Days		15-17					12-14				
MODULE 3 – LEAD AUDITORS This course is a SAATCA registered course (EMS032) and meets the training requirements of those seeking registration as an auditor/lead auditor under the environmental scheme at SAATCA) The Lead Auditor Course is designed for persons to conduct audits internally or externally or who wants to become a SAATCA registered auditor/lead auditor. The course material is based on sampling methods, interviewing techniques, effective listening skills, compiling non-conformities and value-added report writing. Special emphasis is devoted to clausuring of non-conformance's and effective development of corrective action requests. The lead auditor course is designed specifically for those individuals responsible for carrying-out audits in accordance with ISO 14001:2015 standard requirements. This training course is presented at an advanced level and adds value as well as prepares auditors for registration as a SAATCA registered auditor or lead auditor. The course provides participants with the opportunity to audit against procedures written for real world applications.	5 Days			8-12					16-20			

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ISO 45001:2018												
MODULE 1 – IMPLEMENTATION The implementation course provides the participant with an in-depth level of knowledge on the requirements of ISO 45001:2018 standard. Our course is designed for personnel who are responsible for the development and implementation of the Occupational Health and Safety management systems. A practical application of the standard requirements provides the participant with in-depth knowledge regarding the development, implementation and maintenance of the Occupational Health and Safety management systems requirements. The implementation course prepares the participant to understand the requirements for auditing preparation as well as importance of Occupational Health and Safety Management as a tool to ensure compliance with customer requirements and continual improvement. It demonstrates how Occupational Health and Safety management contributes to the day-to-day business operations through the effective application and management of resources.	3 Days			23-25					4-6			
MODULE 3 – LEAD AUDITING This course is a SAATCA registered course (OHS032) and meets the training requirements of those seeking registration as an auditor/lead auditor under the occupational health and safety scheme at SAATCA) Auditing of Occupational Health and Safety management systems as a third party auditor forms an important part of the process to demonstrate conformity to the ISO 45001:2018 standard, although the ISO45001:2018 standard only requires internal audits, companies cannot be claimed to be compliant with ISO 45001:2018 unless certified by a legitimate accredited certification body whom is a multilateral member of the IAF. The Lead Auditor Course is designed for persons to conduct audits internally or externally or who wants to become a SAATCA registered auditor/lead auditor. The course material is based on sampling methods, interviewing techniques, effective listening skills, compiling non-conformities and value-added report writing. Special emphasis is devoted to clausing of non-conformance's and effective development of corrective action requests. The lead auditor course is designed specifically for those individuals responsible for carrying-out audits in accordance with ISO 45001:2018 standard requirements. This training course is presented at an advanced level and adds value as well as prepares auditors for registration as a SAATCA registered auditor or lead auditor. The course provides participants with the opportunity to audit against procedures written for real world applications.	5 Days				12-16					6-10		

NOTES: * A valid Module 1 (Introduction, Implementation and Facilitation) at a recognised training institute is compulsory to obtain entry to attend the Module 3 (Lead Auditing Training)
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COURSE	Duration	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov
ISO 13485:2016												
MODULE 1 – IMPLEMENTATION The implementation course provides the participant with an in-depth level of knowledge on the requirements of ISO 13485:2016 standard. Our course is designed for personnel who are responsible for the development and implementation of the quality management systems for medical devices. A practical application of the standard requirements provides the participant with in-depth knowledge regarding the development, implementation and maintenance of the quality management systems for medical devices requirements. The implementation course prepares the participant to understand the requirements for auditing preparation as well as importance of Quality Management as a tool to ensure compliance with customer requirements and continual improvement. It demonstrates how quality management contributes to the day-to-day business operations through the effective application and management of resources.	3 Days				06-08						4-6	
MODULE 3 – LEAD AUDITORS The Lead Auditor Course is designed for persons to conduct audits internally or externally or who wants to become a SAATCA registered auditor/lead auditor. The course material is based on sampling methods, interviewing techniques, effective listening skills, compiling non-conformities and value-added report writing. Special emphasis is devoted to clausuring of non-conformance's and effective development of corrective action requests. The lead auditor course is designed specifically for those individuals responsible for carrying-out audits in accordance with ISO 13485:2016 standard requirements.	5 Days					10-14						15-19

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 ** The Module 3 is to be attended for the full 5 days consecutively and a pass rate of 70% is required

ADDITIONAL COURSES	Duration	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov
ACCIDENT INCIDENT INVESTIGATION (On request)	2 Days											
ROOT CAUSE ANALYSIS (On request)	2 Days											

Additional Notes:

ISO 22000 and HACCP Courses are on request

All Internal Auditors Courses are on request for 4 or more candidates

On-site training can be arranged for 4 or more delegates

Dates are subject to change

FOR MORE INFORMATION OR TO REQUEST A COURSE REGISTRATION FORM CONTACT: Jayne du Toit: training@sacas.co.za or www.sacas.co.za

